

Cell Phones, Portable Audio Products (iPods), and other handheld electronic devices (including but not limited to, Kindles, Nooks, tablets, iPads and personal laptops) must be powered off upon entering the building and remain off until dismissal. (8:00 A.M. – 2:50 P.M.).

To maintain the integrity of the educational environment and limit the disruptions to the learning process, the use of cell phones, handheld electronic devices, and iPods will not be permitted on school grounds during the school day. This includes during lunch/recess and during lab periods. Students who use cell phones, handheld electronic devices, or iPod on the school bus must remove and store that device in their lockers upon entering school. The only exception to this rule will be the allowed use of cell phones, portable audio products (iPods), and handheld electronic devices within a classroom with teacher supervision and prior permission for educational purposes. Devices must be kept in the locker before and replaced to the locker immediately after such classes. If a student is found to be in violation of this rule, he/she will be subject to the following disciplinary actions:

- a. First Offense: the device is taken from the student, turned into the office and the student may obtain it from the principal/assistant principal at the dismissal of school.
- b. Second Offense: the device is taken from the student, turned into the office and a parent/guardian will be called to pick up the phone or other device.
- c. Third Offense: device is taken from the student, turned into the office. A parent/guardian will be called to pick up the phone or other device. An administrative request will be made to the parent to not allow student to bring the phone or other device to school.
- d. Students who utilize the above devices to disrupt the educational process or to cause harm to other students, members of the faculty or the school will be subjected to consequences detailed in the Pierre Van Cortlandt Middle School's Code of Conduct.